



## **VOLUNTEER OPPORTUNITIES**

Dear Parents,

Throughout the school year, there are many opportunities for helping out at school and meeting your volunteer hours. As special events come up, information will come home in the weekly family envelope that goes home each Wednesday.

### **There are many ways to volunteer at school:**

To volunteer for Recess or Lunch duty - you may call school at 499-9969 to help.

Recess duty: This duty is shared with a Teacher on duty.

You may work 30 minutes or a one hour shift between 11:30-12:20.

Lunch room duty: This duty is shared with a staff member.

You may work for 1 hour or 2 hour time period.

**School events:** (You will find opportunities through the Wednesday- Family Letter.)

Halloween party

Holiday shopping store,

Christmas Concert

Spring Concert

Chaperone Field trips

Help teacher/classroom as needed.

Lunch or Recess duty with staff member:

(11 a.m. – 1:00 p.m.) You may help during this time frame.

If you wish to volunteer, you may call the school and we will note that you will be helping out.

Fund raisers- Innisbrook, Xmas wreath, Seroogy's, Spring flower sale.

Spring Splash Event: Donations, Gift Baskets, Set-up, and more.

Information goes home in the Spring for ways to help with this..

### **Classroom Help:**

Return this lower portion if you would like to help the teacher/classroom throughout the school year as needed:

PARENT NAME \_\_\_\_\_

STUDENT \_\_\_\_\_ STUDENT \_\_\_\_\_

STUDENT \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

-Turn over for more information.-

## Volunteer Hours Form

**All families must complete a Volunteer Hours Form for their hours worked.  
You will find extra forms located at the office window.**

NAME \_\_\_\_\_

EVENT \_\_\_\_\_

DATE(S) WORKED \_\_\_\_\_ TOTAL HOURS WORKED \_\_\_\_\_

Credit these volunteer hours toward \_\_\_\_\_

STUDENT/ FAMILY NAME

TEACHER/OFFICE VERIFICATION SIGNATURE \_\_\_\_\_

(Submit your volunteer hours form to the office or you may send it to school in the weekly family envelope. Hours submitted will be noted periodically on your tuition bills.)

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You will find extra forms at the office window.**

### **Additional Information:**

- Kindergarten thru 8<sup>th</sup> Grade:  
It is required that each family volunteers a minimum of 20 hours within the school year.
- Preschool only families: It is required to volunteer 10 hours per school year.
- Volunteer Hours must be completed by April 30<sup>th</sup>. If the hours are not completed, then your May tuition statement will reflect hours not volunteered at a rate of \$10 per hour.
  
- **Collect for Cash: Just turn these items in at the school office:**
  - Campbell's Soup Labels                      Box Tops for Education                      Aluminum cans
  - Milk Caps - Kemps, Kwik Trip                      Cell Phones                      Target-Take charge of Education
  - Inkjet cartridges                      Laser cartridges

### **Earn tuition reimbursements by purchasing SCRIP**

- Buy SCRIP: Each Purchase returns a certain percent of monies back to our school and to your next year's tuition.

### **Financial Opportunities**

- Referrals resulting in a new family's enrollment with a preschooler only will receive a \$ 50.00 tuition credit. Referrals resulting in a new family's enrollment with a K-8 student will receive a \$100.00 tuition credit.
- Tuition credits are not applied until the end of the school year.

### **Tuition Payments:**

- For your convenience an EFT (Electronic Fund Transfer) tuition payment option will be available for the 2015-2016 school year. Forms are available in the school office.

-Turn over for more information.-

